

4-H Canada Club to Club Exchanges - Application Form

Mandatory questions are marked with an *To avoid issues, please use Firefox or Google Chrome as your browser when completing these forms.

Group *

Name of group/club/organization:

Province/Territory:

Primary Contact *

Group Contact's First Name

Group Contact's Last Name:

Street Address:

City:

Province/Territory:

- Alberta
- British Columbia
- Manitoba
- New Brunswick
- Newfoundland and Labrador
- Northwest Territories
- Nova Scotia
- Nunavut
- Ontario
- Prince Edward Island
- Quebec
- Saskatchewan

Yukon

Postal Code:

Telephone (XXX-XXX-XXXX):

Email:

In which official language do you wish to communicate?

English

French

Will your group contact act as a chaperone as well?

Yes

No

Please note that participants must be 12-17 years old at the time of the program. This is not their 4-H age.

We understand that you may not have a final list of participant names at the time of your application, but please provide the following information, to the best of your knowledge. This information will be used when selecting and matching groups, so please be as accurate as possible.

To facilitate group twinning, please identify how many participants you anticipate in each category: *

Girls

Boys

Chaperones

Age 12

Age 13

Age 14

Age 15

Age 16

Age 17

Principal language of group *

- English
- French
- Other

Do you have previous experience in organizing an exchange? *

- Yes
- No

If so, please provide the following information: *

Destination:

Year:

Did your group participate in an exchange in 2016? *

- Yes
- No

GROUP DESCRIPTION

This application is for: *

- A group of members of one club
- Group formed for the purpose of an exchange, combining multiple clubs

We, along with our supporting partner Canadian Heritage, encourage the participation of youth from under-represented groups. Please indicate if your group includes youth from any of the following categories *

(i) Youth with disabilities?

- No
- Yes

Approximately how many

(ii) Youth from low-income households?

- No
- Yes

Approximately how many?

(iii) Aboriginal youth?

- No
- Yes

Approximately how many?

(iv) Youth from rural or isolated areas?

- No
- Yes

Approximately how many?

(v) Visible minority youth?

- No
- Yes

Approximately how many?

(vi) Special Needs

- No
- Yes

Approximately how many?

Are any participants in your group members of an Official Language Minority Group (i.e. Francophones outside Quebec, Anglophones in Quebec)? *

- Yes
- No

Approximately how many? *

Comments

APPROVAL PROCESS

Once we have received all applications and completed the initial group twinning, groups will be contacted. The following factors will be taken into account during the twinning process: compatibility of groups educational objectives participation history equitable national distribution budget that supports planned activities

TRAVELING PREFERENCES

You have the option of traveling and hosting during the times listed below. Please rank your preference. This will be used as one of the matching criteria, but it is not guaranteed that your first choice will be possible. The length of the exchange may be shortened to 7 days if both parties are in agreement. Please respect the fact that farming commitments may dictate the length of time a group can commit to being away or hosting.

Date your group would like to HOST: *

	1st Choice	2nd Choice	3rd Choice
June 29 to July 8, 2017	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
July 24 to August 2, 2017	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
August 10 to August 19, 2017	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Date your group would like to TRAVEL: *

	1st Choice	2nd Choice	3rd Choice
June 29 to July 8, 2017	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
July 24 to August 2, 2017	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
August 10 to August 19, 2017	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Which province/territory do you wish to visit? *

Please select your top three choices. Note that we cannot guarantee that you will receive your first choice.

	1st Choice	2nd Choice	3rd Choice
British Columbia	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alberta	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Saskatchewan	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manitoba	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ontario	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quebec	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New Brunswick	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Nova Scotia	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prince Edward Island	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Newfoundland	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Any province	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Are you requesting a specific twin? *

Please note that, if awarded an exchange, we will try to match you with this group, but it is not guaranteed.

- Yes
- No

If yes, please complete the following:

Name of group:

Name of Contact:

Closest airport to you?: *

Driving time to airport?

Please note that up to \$500 of the air travel cost for the 2nd chaperone will be covered, but the group will be responsible for the balance. Applicants are not required to travel with a second chaperone but we do strongly recommend that they do. We believe this offers an effective and safe way of further supporting your exchange.

If you are requesting a second chaperone, please note the following guidelines:

Must be a minimum of 21 years of age by May 1 of the program year. Must have successfully completed the provincial leader screening process. Would ideally represent a gender balance of the exchange group i.e. if a mixed group, then one female and one male chaperone. Should not be a related to the primary chaperone. Are permitted to participate more than one time on a 4-H Canada exchange opportunity.

Other than regular transportation between your community and your twin community do you expect to need any additional support to meet the needs of these participants e.g. sign language interpreter, modified vehicle, accessible home? *

Please note that the Government of Canada, through the Canadian Heritage department, provides funds for special measures. Please contact our office to see if your group would qualify.

- Not sure
- No
- Yes

Are you applying for a bilingual exchange? *

As our country is officially bilingual, we encourage groups to explore both the English and French attractions in the country and learn more about the cultural traditions of both.

- Yes
- No

If not applying for a bilingual exchange, how will you work awareness of both official languages into your exchange?

EXCHANGE DESCRIPTION & PREPARATION

This section aims at collecting your preliminary ideas, knowing that your plans might change when you begin to plan the exchange with your twin group.

PREPARATION

If awarded and exchange, Part 1 of the Group Project would be due March 13th

Please click on this link [Club to Club Exchanges Group Project](#) to download the Group Project Guide. If awarded an exchange, you will connect with your twin group to determine a suitable topic.

PRE-EXCHANGE

Will your exchange promote youth engagement? *

For example, this could mean having the youth actively involved in the planning and decision-making process, identifying and leading events and activities and being encouraged to take initiative and share their ideas and experiences.

- Yes
- No

Please explain how:

What would you like the educational focus of your exchange project to be (cultural enrichment, geography, sciences, leadership, history, second language learning, etc.)? *

Please describe some pre-exchange activities that are currently taking place or that have taken place in order to prepare participants for the exchange, such as research on your community, activity planning, fundraising activities, etc. *

What activities, project, or plan will you implement to increase and foster positive youth development? *

What type of communication is your group planning to use with your twin (videos, telephone, e-mails, Facebook, etc.) prior to the exchange? *

Please describe the fundraisers you plan on running in order to raise funds for this exchange. *

Please describe how you would engage and communicate with the parents of your members during the planning and execution of the exchange. *

DURING THE EXCHANGE

4-H Objectives of Club to Club Exchanges are:1. Contribute to improved knowledge and understanding of Canada among Canadian youth, enabling them to learn first-hand about the history, geography, the economy, institutions, cultures, communities, languages and other facets of their country. 2. Help young Canadians connect to one another and create linkages throughout the country and among groups, thereby helping to strengthen the fabric of Canadian society. 3. Foster appreciation of both the diversity and the shared aspects of the Canadian experience.4. To strengthen youth participation in the community, promote diversity and equality of opportunity, and help youth achieve their potential

Please provide a detailed program of hosting activities. These activities should meet the objectives listed above. *

	ACTIVITIES - please indicate the length of time you are allocating for each activity (e.g. Visit museum - half day)	WHICH 4-H OBJECTIVE (see above) DOES THIS TARGET? (Just the #)
Day 1	<input type="text"/>	<input type="text"/>
Day 2	<input type="text"/>	<input type="text"/>
Day 3	<input type="text"/>	<input type="text"/>
Day 4	<input type="text"/>	<input type="text"/>
Day 5	<input type="text"/>	<input type="text"/>
Day 6	<input type="text"/>	<input type="text"/>
Day 7	<input type="text"/>	<input type="text"/>
Day 8	<input type="text"/>	<input type="text"/>
Day 9	<input type="text"/>	<input type="text"/>
Day 10	<input type="text"/>	<input type="text"/>

Please describe how your group will be involved in any community projects and / or events. *

A representative from 4-H Canada may ask to participate in your exchange activities for up to two days to observe and solicit feedback to improve future exchanges. Are you willing to accommodate them? *

Yes

No

Will there be any media involvement / opportunity during your exchange? If so, please describe when and where. *

How will you promote the Government of Canada's support of the exchange? *

POST EXCHANGE

For reporting purposes, Canadian Heritage requires paper evaluations to be completed and returned to 4-H Canada. 4-H Canada requires that each participant, chaperone and host family complete an online survey. Articles, media clips and photos can be uploaded onto <http://exchange.4-h-canada.ca/> after the exchange is over.

Please explain how you are going to guarantee that every member of your group completes both of the surveys (paper and online)? *

Please describe the activities you are planning after the exchange to prolong the experience and to share it with your community and 4-H in your province (e.g. prepare scrapbooks and photo albums, presentation to the school, inform the community about the exchange - presentations, media coverage letter, etc.)? *

Please describe the activities you are planning after the exchange to maintain a connection between the twinned exchange participants (e.g. encourage participants to keep in touch by e-mail, annual group Skype chat, etc.) *

BUDGET

Please provide a budget for your exchange detailing total anticipated Revenues and Expenditures.

REVENUES *

Parents Contribution

Fund Raisers(i.e. bake sales, car wash, etc.)

Community Sponsorships

Club Funding

Exchanges Canada Sponsorship(2nd Chaperone subsidies)

Other

TOTAL REVENUE

EXPENSES *

Group Registration Fees (\$150 per person)

Local Transportation (school buses, public transportation)

Hosting Activities Tours/Admission Fees

Food (group dinner, lunch)

2nd Chaperone Airfare

Miscellaneous (water, snacks, gift bags, postcards, etc.)

TOTAL EXPENSES

Name

Do you agree to allow 4-H Canada to add your contact information to our internal database? This information will NOT be shared with outside sources and will be used only to promote 4-H Canada national opportunities and to share information from our office. You may choose to unsubscribe at any time.

- Yes
- No

Signature

Please use your mouse to sign in the space below.

Date

___/___/___ (YYYY/MM/DD)

SAMPLE